

## **AGREEMENT**

**THIS AGREEMENT** is made on this day of ..... (date)  
between .....  
..... (name and address of the hostel owner, herein  
after referred as the 'Hostel Owner') on one part and  
.....  
..... (Name and address of the Student) and  
.....  
..... (Name and address of the Parent/Guardian of the student) on  
the other part.

NOW THIS DEED WITNESSES AND is mutually agreed between the parties as follows:

1. The name, address, phone number and other details of the student and parents/guardian, entered in the **Hostel Admission Register** are true to the best of my knowledge and belief. If any of the details is found faulty, I (student) shall be held responsible for the same.
2. The maximum rent that could be charged per month is limited to Rs.1,300/- (Rupees one thousand and three hundred only), electricity charge shall be paid at actual (divided among the inmates of the hostel) and maximum food expense in a month is limited to Rs.3,000/- (Rupees three thousand only) for ladies and Rs.3,500/- (Rupees three thousand and five hundred only) for gents.
3. The minimum days of absence required for exemption from mess is 10 with prior intimation to the hostel owner.
4. An advance rent of two months may be levied at the time of admission as a security deposit. Return of this amount is subject to the following: On vacating the hostel at the expiry of this agreement, that is 11 (eleven) months or student giving a request to the hostel owner and the **Hostel Grievances Redressal Committee** for vacating the hostel and on recommendation by the Committee after a meeting or when the student-ship ceases.
5. The **Hostel Grievances Redressal Committee** shall consist of a group of faculty members and three representatives each from the section of ladies' hostel owners and gents' hostel owners nominated by the Principal of the College, chaired by a faculty member. There shall be separate Hostel Grievances Redressal Committees for gents and ladies hostels and the Principal shall be the patron of both the Committees.
6. **The movement Register** kept in the hostel shall be strictly followed by the inmates. Whenever they are absent for more than 12 hours from the hostel, the date, time, place of visit and purpose shall be entered in the movement register with signature of the inmates.
7. The hostel rooms shall be used only for study and residential purposes. Use of any kind of drugs or alcohol or smoking is strictly prohibited in and outside the hostel premises.
8. Guests shall not be permitted in the rooms during night time. Any visitor may be allowed in a room with intimation to the hostel owner.
9. Privacy of inmates shall not be breached. However, the hostel owner or Hostel Grievance Redressal Committee members are permitted to inspect the rooms during emergencies and exceptional situations with intimation to the Chairman/Patron of the Hostel Grievances Redressal Committee.

10. All inmates are responsible for safeguarding their own money and other belongings.
11. Disposal of waste is the responsibility of the inmates. Throwing of waste materials elsewhere is strictly prohibited.
12. The gate of the hostel will be locked by 6:30 PM for ladies hostels and 9.00 PM for boys' hostels. It is compulsory to get in the hostel before this time, unless on special occasions with prior permission from the hostel owner and the Chairman/Patron of the Hostel Grievances Redressal Committee.
13. Rooms and bath rooms should be kept neat and tidy. Once in a week, they must be cleaned by the inmates themselves.
14. Strict silence must be observed in the rooms.
15. The hostel owners will not have any responsibility on those students who leave their hostels.
16. Inmates should not waste Electricity and Water. Ensure 'Green Protocol' in the hostel premises.
17. Any grievances regarding issues associated to hostels shall be addressed to the Chairman/Patron of Hostel Grievances Redressal Committee for gents/ladies, appropriately.

Violation of these rules will lead to expulsion from the hostel.

I, ..... (name of the student) do hereby agree to obey the rules and regulations of the hostel.

Name and permanent address of student :

Mobile number of student :

Signature of student :

Name and address of Parent/Guardian :

Mobile and land number of Parent :

Signature of Parent/Guardian :

Name and address of Hostel owner :

Mobile number of hostel owner :

Signature of hostel owner :